



BUILDING PERMIT APPLICATION

Residential & Commercial
414 E. Main Street, DeWitt, MI 48820
Phone: (517) 669-2441 Fax: (517) 669-8211
Inspection Line: (517) 668-0278
www.dewittmi.org

Bldg. Permit No.

Utility Permit No.

Description of Project: _____

Job Address: _____

Property Owner: _____

Name Address Phone

Occupant (if different): _____

Market Value of Project (must include labor, material & profit): _____

Work will be completed by: Owner Occupant Licensed Contractor (see below)

CONTRACTOR INFORMATION:

Contractor: _____ Office No.: _____

Cell No.: _____ Fax No.: _____

Address: _____ City, State, Zip: _____

Email: _____ State License No.: _____ Exp. Date: _____

Federal ID No. (**DO NOT USE SOCIAL SECURITY NO.**): _____

Workers Comp Ins. (or reason for exemption): _____

MESC Employer No. (or reason for exemption): _____

SEWER CONTRACTOR INFORMATION:

(if applicable)

Name: _____ Phone No.: _____

Address: _____

APPLICANT ACKNOWLEDGEMENT:

“Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.”

Print

Signature

Date

BUILDING DEPARTMENT:

Permit Fee

Signature

Date

The following MUST be submitted with an application for building permit:

- Building Permit Application and Project Specification Sheet filled out as applicable.
- Drawings - 2 sets for residential, 3 sets for commercial (must be sealed for commercial projects of any size) *or* Specification Sheet (i.e. deck, pole barn) filled out at applicable.
- 2 copies of site plan (drawn to scale showing lot dimensions, size & location of proposed & existing structures with distances from property lines, all public & private easements and the location of the water meter for new homes).
- Inspection Requirements & Miss Dig Notice signed by applicant.
- Energy Code Worksheet - available online or go to www.energycodes.gov/rescheck to complete an online calculation form.
- Sewer Contractor Information. Liability requirements:
 - Permit Bond for \$10,000
 - Personal liability insurance coverage for \$1 million
 - Property damage insurance coverage for \$1 million
 - Aggregate insurance coverage for \$2 million
- Right of Way permit from the City of DeWitt, 414 E. Main St., DeWitt, Michigan, (517) 669-2441.
- Site address from the City of DeWitt, 414 E. Main St., DeWitt, Michigan, (517) 669-2441.
- Copies of well & septic permit, if applicable, from the Clinton County Health Department. 1307 E. Townsend Rd., St. Johns, Michigan, Phone Number (989) 224-2195, www.clinton-county.org/resources/healthdepartment.aspx or www.mmdhd.org
- Soil erosion permit or exemption/waiver from the Clinton County Building Department. 100 E. State St., Clinton County Courthouse, St. Johns, Michigan, Phone Number (989) 224-5180, www.clinton-county.org/Departments/CommunityDevelopmentPlanningZoning.aspx
- DEQ approval/permit for structures in wetlands or flood plain.
- Homeowners Association approval.
- Proof of ownership (i.e. Recorded Warranty Deed or Land Contract, Property Transfer Affidavit or written permission from land owner of record authorizing construction on the site)

NO EXCAVATION OR CONSTRUCTION SHALL TAKE PLACE UNTIL ALL FEES HAVE BEEN PAID AND THE HARD CARD IS DISPLAYED ON THE SITE OR APPLICANT MAY BE SUBJECT TO A PENALTY NOT TO EXCEED DOUBLE THE PERMIT FEE.