

CITY OF DEWITT
APPLICATION FOR SITE PLAN APPROVAL



City of DeWitt
414 East Main Street
DeWitt, MI 48820

All questions must be answered completely. Other permits may be required.

1. **Project name:** _____

2. **Applicant Information:**

Name of Applicant: _____

Applicants Signature: _____

Address of Applicant: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Interest in Property (if not owner): _____

Name of Owner (if other than applicant): _____

STAFF ONLY

Case No: _____

Date Received: _____

Meeting Date: _____

Approved/Not Approved: _____

Signature of Owner: _____

Mailing Address: _____

3. **Primary Contact** (Person the City/Development Official should contact regarding your site plan. Name: _____

Primary Contact Address:

City: _____ State: _____ Fax: _____

Phone: () _____ Fax () _____

4. **Proposed Use:** Describe the use for which the application is being made:

5. **Existing Use of Property:** Describe how the property is currently being utilized:

6. **Proposed Location:**
Address of property to be developed:

Property Tax Identification Number:

Legal Description of Property:

7. If there are deed restrictions, please attach.

8. **Development Plans:**

a) Will build a new building(s):

Dimensions _____

Number of buildings to be constructed: _____

Type of construction: _____

Proposed construction start date: _____

b) Will use existing building(s):

Number of buildings involved: _____ Type of construction: _____

State of repair: _____ Good _____ Fair _____ Poor _____

c) Proposed use will accommodate _____ persons:

d) Proposed on-site parking for _____ cars will be provided.

Proposed on-site parking with covered parking for _____ cars will be provided.

e) Parking area is / is not lighted.

(Please circle one)

f) Number of drive entrances from a public street to the parking area and/or site: _____

g) Supplies will be brought to the site by:

_____ Pick-up truck _____ Light delivery truck _____ Semi-trucks

Deliveries arrive _____ times a _____ week/ _____ month.

h) Storage areas: _____ Outdoor _____ Indoor _____

Explain: _____

i) Signage: Size: _____

j) Additional Information:

k) Utilities: The following utilities will be provided or extended to service the site:

_____ Water _____ Sewer _____ Storm Sewer _____ Public Street

9. **Response to standards for site plan approval questions:**

To assist the Planning Commission in their review of your site plan, please provide responses to the following statements.

a) The site plan has been designated so as not to impede the orderly development of surrounding property.

b) The building or group of buildings have been arranged on the site so as to permit emergency vehicles access to the site.

c) Plans have been made to ensure that the surface water removed from the site will not adversely affect neighboring properties.

d) Efforts have been made to minimize the removal or alteration of natural features on the site to accommodate the proposed development.

An application shall not be accepted as complete until all required materials are provided and the submittal is deemed complete by the City by way of signature.
Signed: _____

Date: _____

Preliminary and Final Site Plans submitted must comply with the attached requirements.