

**CALL TO ORDER:**

Mayor Rundborg called the Regular City Council Meeting to order at 7:00 p.m. He led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Dave Hunsaker, Sue Leeming, Maria Ostrander, Tony Stoker and Trevor VanDyke.

Excused: Matt Cooper

**STAFF:**

Daniel Coss, Lisa Grysen, Police Chief Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

Bob Hill, Karen Hunsaker, Brian Gill, Lisa Stowe, Paul Brown, Bob Smith, Christine Callahan, Kelly Preston and Brett Wittenberg (DeWitt Township)

**AGENDA:**

Motion by Stoker, seconded by Ostrander and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Hunsaker, seconded by Leeming and carried by unanimous vote of the Council **to approve the minutes from the October 25, 2016 regular City Council Meeting as presented.**

**SPECIAL AGENDA ITEMS:**

None

**PUBLIC COMMENT:**

Paul Brown, 7 Laura Lane, commented on the election, congratulated all of the winners, and offered his assistance in the future.

**CITY ADMINISTRATORS REPORT:**

**LEAF COLLECTION**

The DPW continues to work on both sides of the River collecting leaves. The leaf drop has been slow this year, but things are starting to pick up. The 2<sup>nd</sup> leaf machine is ready should the DPW need it.

**SALT DELIVERY**

The first delivery of the year was dropped off on Friday, November 4. We have approximately 100 tons on-site and 50 tons available at the Clinton County Road Commission.

**SIGN ORDINANCE REVIEW**

The Planning Commission at their October 27 meeting decided to Table the Sign Ordinance review in order to gather more information and take a more holistic look at the ordinance. The Planning Commission will continue to review the ordinance and make a recommendation to City Council at some time in the future.

NOVEMBER 2016	
7-10	North Side Leaf Pick Up
8	General Election Polls Open at 7:00 am and Polls Close at 8:00 pm
9	City Council Meeting – 7:00 pm
10	DDA-Meeting 7:30 am
11	<b>City Hall Closed for Veterans Day</b>
14-18	South Side Leaf Pick Up
17	Planning Commission Meeting – 7:00 pm
22	City Council Meeting – 7:00 pm
24-25	<b>Thanksgiving Holiday, City Offices Closed</b>
30	Last Day for Composting

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Interlocal Agreement Clinton County Central Dispatch:

The purpose of this Interlocal Agreement is to include Member Agencies to improve the quality of public safety information and data sharing, and allow for the sharing of the ongoing maintenance and connectivity cost of the System.

The agreement provides for the Central Dispatch providing the In-Car Computers and the wireless connectivity to Central Dispatch via Verizon Wireless Air Cards and maintenance of the computers.

The City of DeWitt's contribution for 2017 will be \$1,728.00 and will equip each of the three (3) patrol cars and the office computer with wireless communication to Central Dispatch.

Currently, the City is utilizing Harris for our maintenance of the in-car computers at a cost of \$1,103.00. If the Interlocal Agreement is approved the agreement with Harris would not be necessary.

Motion by Hunsaker, seconded by Ostrander and carried by unanimous vote of the Council **to approve the Interlocal Agreement with Clinton County for the Clinton Countywide Mobile Data Communications System and authorize Mayor Rundborg to sign on behalf of the City of DeWitt.**

2. Risk Transfer Agreement for Fireworks at the Christmas Market:

In order to reduce the City's liability associated with the DDA Christmas Market fireworks display, the City requires that the provider of the fireworks enter into a risk transfer agreement with the City. Attached for your consideration please find the agreement, proof of insurance and related documents.

Night Magic will be handling the fireworks for the DDA Christmas Market this year which will be held on the evening of Saturday, December 3, 2016. This company has handled the fireworks display for the Memorial Association for the past several years during Ox Roast. The City has not had any problems in previous years with Night Magic operations.

City Attorney, Brian Goodenough has reviewed the pertinent documents.

Motion by Hunsaker, seconded by Stoker and carried by unanimous vote of the Council **to enter into a Risk Transfer Agreement between the City and Night Magic, Inc. and authorize the Mayor and Clerk to sign the agreement on behalf of the City.**

3. Resolution to Adopt Ordinance No. 2016-01 International Property Maintenance Code – Second Reading

The current City Ordinance has in place the 1996 BOCA National Property Maintenance Code, Fifth Edition, which is an organization that no longer exists.

The City operates under and enforces the Michigan Residential Building Code, which is the only building code allowed by the State of Michigan.

The Building code incorporates the 2015 International Property Maintenance Code and that is what is presented for City Council's review. This ordinance would replace the current 1996 BOCA Code.

Because this code is utilized all over the country there are four (4) sections that have to be tailored to the City and our environmental conditions and matched to existing City Ordinances. The following sections have the appropriate information filled in: Section 302.4 Weeds, Section 304.14 Insect Screens, Section 602.3 Heat Supply and Section 602.4 Occupiable Work Spaces.

Motion by Leeming, seconded by Hunsaker and carried by unanimous vote of the Council **to approval of a Resolution to adopt Ordinance Amendment No. 2016-01 to amend Section 14-101 of the Code of Ordinances to Adopt the 2015 International Property Maintenance Code to have an effective date of November 13, 2016 upon publication.**

4. Proposal for Professional Services – Herbison Road 10-Foot Shared Use Path:

The proposed Bike Path along Herbison Road was initially to be installed in three (3) phases. Due to additional funding availability the Clinton County Road Commission and DeWitt Township are eligible to construct their portion from BR-27 to Turner Road in 2017. The City has access to Federal Funds that would allow the bike path to be extended to the Sports Park as part of the DeWitt Township Section. The projects would be bid together and administered by the Clinton County Road Commission.

The section in the City is approximately 840-feet in length, with an approximate construction cost of \$98,000.00. The Local Match will be approximately \$16,600.00.

The FY16-17 includes \$45,000.00 for Engineering and Construction costs associated with the bike path. This was budgeted for when the path Phase I was going to start in the City at the DeWitt School entrance and terminate at Turner Street.

Motion by Hunsaker, seconded by Ostrander and carried by unanimous vote of the Council to **approve the Design Engineering Proposal with C2AE in an amount not-to-exceed \$6,900.00 for the Design of a Bike Path along Herbison Road from Turner Street to the DeWitt Sports Park.**

**COUNCIL STAFF REPORTS:**

Police Chief Ferguson reported receiving a few election complaints regarding stolen political signs in the City and traffic issues at Herbison Woods polling location (Dewitt Township).

Councilmember Stoker reported that the DAESA Pancake Breakfast was busy.

**ADJOURNMENT:**

Motion by Stoker, seconded by VanDyke and carried by unanimous vote of the Council that **the meeting be adjourned at 7:30 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

James F. Rundborg  
Mayor