

CALL TO ORDER:

Mayor Rundborg called the Regular City Council Meeting to order at 7:00 p.m. He led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Matt Cooper, Dave Hunsaker, Sue Leeming, Maria Ostrander, Tony Stoker and Trevor VanDyke.

Excused: None

STAFF:

Daniel Coss, Lisa Grysen, Police Chief Bruce Ferguson, Brian Goodenough, City Attorney

AUDIENCE:

Bob Hill, Paul Brown, Dave Less and Aaron Stevens, Abraham & Gaffney P.C.

AGENDA:

Motion by Stoker, seconded by Leeming and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Hunsaker, seconded by Leeming and carried by unanimous vote of the Council **to approve the minutes from the September 27, 2016 regular City Council Meeting as presented.**

SPECIAL AGENDA ITEMS:

1. **Road Commission Update-Gail Watkins:**

Road Commission Board Member Gail Watkins was in attendance to give City Council on the following:

- New four way stop at Stoll and Airport
- A bike path will be installed on Herbison from US 27 to the DeWitt Sports Park in 2017.
- Kevin Holt is a new Road Commission Board Member. He is a City of DeWitt resident

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

DDA CHRISTMAS MARKET

The DDA Christmas Market is scheduled for December 3, 2016. The City will be running the S'more Station. The Market is from 2-5 pm, Santa Run at 5:15 pm, Light Parade following the Santa Run and Tree Lighting at Memorial Park immediately following the Santa Run.

LEAF COLLECTION

While the trees are not cooperating in dropping leaves the DPS will still be sticking to the schedule. Look for updates on our website and Facebook page.

MEDICAL MARIHUANA LEGISLATION

The legislation signed by the Governor for the new regulations on Medical Marihuana do give local municipalities the control over zoning ordinances and land use. The local municipality has the option to put in to place ordinances governing land use related to Medical Marihuana operations. At this point the City of DeWitt Zoning Ordinance prohibits the opening/operation of dispensaries, collectives, compassion clubs or cooperatives. As part of the State Application process the applicant must include documentation supporting approval with Local Zoning Ordinances.

OCTOBER 2016	
10-14	City Wide Leaf Pick Up Begins
11	DDA – 7:30 AM
11	City Council Meeting – 7:00 PM
11	Last Day to Register to Vote for the November 8 th Election
12	Parks, Recreation, Cemetery & Tree Commission
21	Utility Bills Due
25	City Council Meeting – 7:00 PM
27	Planning Commission – 7:00 PM
31	Trick or Treat – 6:00 PM to 8:00 PM

OLD BUSINESS:

None

NEW BUSINESS:

1. Annual Audit Presentation for the 2015-2016 Fiscal Year:

Abraham & Gaffney has completed the FY2015-2016 Audit for the City of DeWitt. Aaron Stevens of Abraham and Gaffney was present to review the audit (all city funds) with the City Council. Abraham & Gaffney has performed the audit in accordance with auditing standards to obtain reasonable assurance about whether the City financial statements are free of material misstatement. A copy of the audit was provided to City Council for their review.

The City’s Fund Balance (reserves) in the General Fund as of June 30, 2016 increased by approximately \$266,905 over the end of the previous year. The Unassigned Fund Balance is 48% (including transfers) of FY 2015-2016 budgeted expenditures, which is an increase from the previous year of 39%. The Bridge Repair Fund was increased by \$120,000 for a total Committed Fund Balance of \$360,000.00.

The City per capita debt as of June 30, 2016 is \$73.30 compared to \$76.89 for the last audited period. Please keep in mind that the Wilson Street Bond was added to the long-term debt in the amount of \$330,000 in 2014 and the Bucket Truck Lease was added in 2013. An additional

principal payment (\$35,000) for the Wilson Street Bond was made on October 1, 2016, with the outstanding balance of approximately \$235,000. The Bucket Truck Lease had a balance of \$23,703 and was paid in full July 2016, which puts the per capita debt at \$52.14.

Motion by Ostrander, seconded by VanDyke and carried by unanimous vote of the Council to **receive and place on file the City of DeWitt Audit for Fiscal Year 2015-16 by Abraham and Gaffney.**

2. Review of 2016 Bridge Inspection Proposals:

Both Bridge Street and Schavey Road bridges are due for their bi-annual inspections and reporting to MDOT. The following engineering firms submitted proposals for the 2016 Inspections:

<u>Firm</u>	<u>Cost</u>
C2AE	\$5,200.00
Williams and Works	\$2,220.00
Brechtig Bridge	\$1,200.00

Brechtig Bridge is the contractor for the Clinton County Road Commission and will be performing the City's inspections concurrently with the Road Commission Bridge Inspections, which is approximately 52 bridges county wide.

City Council was provided with copies of the proposals submitted by all three (3) engineering firms.

Motion by Leeming, seconded by Hunsaker and carried by unanimous vote of the Council to **award the contract to Brechtig Bridge of Spring Lake MI in an amount not to exceed \$1,200.00 for the required MDOT Inspections for 2016.**

COUNCIL STAFF REPORTS:

Police Chief Ferguson reminded City Council Members of the homecoming parade on Friday, October 14th.

City Administrator, Daniel Coss is working with City Attorney, Brian Goodenough on updating some ordinance language addressing international property maintenance code.

DeWitt Area Recreational Authority has implemented a new program called "Early Release Wednesdays" that is helping with child care on the days that school gets out early.

ADJOURNMENT:

Motion by Stoker, seconded by VanDyke and carried by unanimous vote of the Council that **the meeting be adjourned at 8:05 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

James F. Rundborg
Mayor