

**CALL TO ORDER:**

Mayor Rundborg called the Regular City Council Meeting to order at 7:00 p.m. He led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Matt Cooper, Dave Hunsaker, Maria Ostrander, Tony Stoker and Trevor VanDyke.

Excused: Sue Leeming

**STAFF:**

Lisa Grysen, Police Chief Bruce Ferguson, and Daniel Coss

**AUDIENCE:**

Anna Shafer, Paul Brown, Jim Minister, C2AE, Dennis McKee, Consumers Energy and Dave Less

**AGENDA:**

Motion by Stoker, seconded by Ostrander and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Hunsaker seconded by Stoker and carried by unanimous vote of the Council to **approve the minutes from the June 28, 2016 Regular City Council Meeting as presented.**

Minutes from the July 12 meeting could not be approved due to lack of members present at the July 26, 2016 meeting.

**SPECIAL AGENDA ITEMS:**

1. Update by Jim Minister, C2AE, on the SAW Grant (Sanitary/Storm Wastewater Asset Management):

Jim Minister from C2AE reported that the maps are approximately 75% percent complete on the Sanitary Sewer and approximately 50 % complete for the storm sewer. Cleaning and televising will be done this fall.

**PUBLIC COMMENTS:**

Dennis McKee gave a brief presentation on the program that Consumers Energy is installing. This program will swap out old electric and gas meters with new smart meters that will send a text once a day with the homes usage. This will eliminate the need for meter readers to visit houses monthly for the readings. Thirty (30) days prior to installation, homeowners will receive a letter explaining the program, time needed for the new meter installation and style of id badges/uniforms the installers will be wearing. Two (2) weeks prior to the installation the home owner will receive a post card reminder. When the installation is complete, Consumers Energy will leave a green door hanger. If Consumers Energy was unable to complete this installation, they will leave a blue door hanger which explains why and a phone number to call and reschedule. Homeowners will have the option to keep their current meters for a cost of \$69.39 plus \$9.72 per month.

**CITY ADMINISTRATORS REPORT:**

**ROAD PROJECTS**

The Local Streets were paved with the first coat of asphalt on July 21 and the second coat will be paved the week of July 25. The contractor is hoping to be on-site Monday or Tuesday depending on the schedule of the other contractors, specifically the concrete contractors that are finishing up the concrete approaches. The paving and restoration should be completed by July 29.

Schavey Road milling is scheduled to start the week of August 8. The contractor is planning to start at the north end of the project (Howe Road) and work their way south. Once the milling is completed the contractor has several manhole structures to restore and re-build and then will be able to start the paving process. They are hoping to be completed with the paving by August 19.

**DEWITT CHAMBER OF COMMERCE SUMMER EVENT**

The Chamber held their DEWITT CLASSIC on July 24 from 11 am – 4 pm in Riverside Park. The event featured a Classic Car Show, Art Fair, Music and other events. I will give you an update on attendance at the City Council Meeting.

**OX ROAST**

Planning is still underway, but most everything on the City side is taken care of and we are ready for the Ox Roast. The Family Tree Café will be the food provider this year for the Food Tent. Supplies for the Frog Jump contest are taken care of and C2AE has agreed to donate bicycles again this year.

| <b>JULY 2016</b>   |                                                                        |
|--------------------|------------------------------------------------------------------------|
| <b>26</b>          | City Council Meeting – 7:00 PM                                         |
| <b>27</b>          | <b>City Charter Meeting – 6:00 PM</b>                                  |
| <b>28</b>          | Planning Commission – 7:00 PM                                          |
| <b>30</b>          | City Hall Open - Saturday, July 30 To obtain an absentee ballot 8-2 PM |
| <b>AUGUST 2016</b> |                                                                        |
| <b>2</b>           | Primary Election – Polls Open at 7:00 AM Polls Close at 8:00 PM        |
| <b>9</b>           | DDA Meeting – 7:30 AM                                                  |
| <b>9</b>           | City Council Meeting – 7:00 PM                                         |
| <b>10</b>          | Parks, Recreation, Cemetery & Tree Commission Meeting – 7:00 PM        |
| <b>17</b>          | <b>City Charter Meeting – 6:00 PM</b>                                  |
| <b>18 – 20</b>     | <b>Ox Roast</b>                                                        |
| <b>23</b>          | City Council Meeting – 7:00 PM                                         |
| <b>25</b>          | Planning Commission – 7:00 PM                                          |

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Presentation of the Master Plan for Riverside and Memorial Parks:  
City Council was provided with the Master Plan Concept and Cost Estimate for Riverside and Memorial Park as developed by the Parks, Recreation, Cemetery and Tree Commission.

The plan development started in October 2015 and after a series of meetings facilitated by Rob Eggers of Spicer Group, a community survey that generated 460 responses the plan was approved and recommended to be forwarded to City Council at their June 8, 2016 meeting.

The plan will be presented at the meeting, with members of the Parks Commission attending.

Motion by Hunsaker seconded by Stoker and carried by unanimous vote of the Council **to receive and place on file the Conceptual Master Plan for Riverside Park and Memorial Park as recommended by the Parks, Recreation, Cemetery and Tree Commission.**

**COUNCIL STAFF REPORTS:**

Chief Ferguson reported that new part-time officers should be at the next City Council meeting and the US27 Motorsports car show will be the Wednesday after ox roast

**ADJOURNMENT:**

Motion by Stoker, seconded by VanDyke, carried by unanimous vote of the Council that **the meeting be adjourned at 8:10 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

James F. Rundborg  
Mayor