

CALL TO ORDER:

Mayor Rundborg called the Regular City Council Meeting to order at 7:00 p.m. He led the Pledge of Allegiance.

ROLL CALL:

Council Members Present: Matt Cooper, Dave Hunsaker, Sue Leeming, Maria Ostrander, Tony Stoker and Trevor VanDyke

Excused: None

STAFF:

Lisa Grysen, Police Chief Bruce Ferguson, Daniel Coss, and Brian Goodenough

AUDIENCE:

Sarah Spencley, Dave Ferguson, Rosy Ferguson, Bob Hill, Trish D’Haene, Scott Schmidt, Dave Less, Nathan Nephew, Jim Vlahakis and Randy Roost (LBWL)

AGENDA:

Motion by Leeming, seconded by Ostrander and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Leeming, seconded by Stoker and carried by unanimous vote of the Council to **approve the minutes from the March 22, 2016 Regular City Council Meeting as presented.**

SPECIAL AGENDA ITEMS:

None

PUBLIC COMMENTS:

None

CITY ADMINISTRATORS REPORT:

COMMUNITY SHOWCASE

The Community Showcase is scheduled for April 14 from 5 pm to 8 pm at the DeWitt High School. We have a table reserved for the City and will be handing out informational materials.

DOG PARK MAINTENANCE AGREEMENT

I have included a copy of the Maintenance Agreement in your General Information Packet. Once the Friends of the DeWitt Dog Park get their non-profit status the agreement will be placed on the agenda for Council review.

BUDGET MEETING

The next budget meeting is scheduled for Tuesday April 19, 6 pm at City Hall.

BRIDGE STREET SOCIAL

They are in the process of completing renovations and are hoping for a Grand Opening the week of April 25.

BIKE PATH PUBLIC INFORMATION MEETINGS

The City, Township and Clinton County Road Commission have scheduled a Public Information Meeting for June 2. The time and place are still being worked on, but tentatively the meeting will be held at either the DeWitt Junior High School or Herbison Woods School. Once all the details are worked out; notices will be posted on our various internet sites.

LOCAL ROAD RESURFACING BID OPENING

The bid opening for the 2016 Local Road Resurfacing Project is scheduled for April 21, 2016. The bid award recommendation is planned for the April 26, 2016 City Council Meeting.

 APRIL 2016	
12	DDA – 7:30 AM
12	City Council Meeting – 7:00 PM
13	Parks, Recreation, Cemetery & Tree Commission – 7:00 PM
14	Community Showcase – DeWitt High School – 5:00 PM to 8:00 PM
19	Last day for Nominating Petitions to be submitted to the City – 4 PM
19	Finance Committee Meeting - 6:00 PM
22	Last day to withdraw Nominating Petitions – 4 PM
26	City Council Meeting - 7:00 PM
28	Planning Commission Meeting – 7:00 PM

OLD BUSINESS:

None

NEW BUSINESS:

1. Presentation of the 2016 Water Distribution Master Plan Update:

Randy Roost from the Lansing Board of Water and Light (LBWL) was present to discuss the water system annual report that was provided in the Council packets. The contract between the LBWL and the City requires that the LBWL annually appear before Council and provide an update on the water system condition. In each report the LBWL makes recommendations regarding infrastructure improvements. The LBWL is not suggesting any critical changes or modifications to the water distribution system this year. Highlighted items include:

- Sufficient flow and pressure for firefighting needs
- Annual Hydrant inspection and maintenance
- Customer Service Calls
- Cross connection controls / Backflow Preventers
- Water quality

- Infrastructure review

As you know, the City has budgeted \$15,000 per year for replacement of non-conforming hydrants. There are currently three top priority hydrant assembly replacements, 19 lower priority assembly replacements and 63 hydrants that require retro-fitting for the new style hook-ups.

Motion by Leeming, seconded by Ostrander and carried by unanimous vote of the Council **to receive and place on file the 2016 Water Distribution Master Plan update as prepared by the Lansing Board of Water and Light.**

2. Property Lease Agreement with SCCMUA for Future Dog Park:

City Council was provided with a copy of the property lease agreement with Southern Clinton County Municipal Utilities Authority (SCCMUA). The lease agreement is for approximately 2 acres of land inside the SCCMUA complex that would be converted to a Dog Park for recreational use. The agreement will be with the City of DeWitt, DeWitt Township and SCCMUA. The initial term of the lease is for 10-years and can be extended at the expiration (Section 2.0). The lease agreement stipulates that the land can only be used for a Dog Park (Section 4.1) and SCCMUA would have the authority to terminate the lease with six (6) months' notice should the property be required for SCCMUA operations (Section 1.1). During the life of the agreement rent is set at \$1.00 per year for the use of the property (Section 3.0). Both the City of DeWitt and DeWitt Township are agreeing to extend Insurance Coverage to SCCMUA for the activities inside the Dog Park. Our insurance provider, MML, has reviewed a copy of the agreement and has indicated the Dog Park does not pose additional liability on the City. Our City Attorney, Brian Goodenough, reviewed the agreement and made recommended changes. The attorney for SCCMUA, Fahey-Schultz, drafted the agreement and agreed to the changes as proposed by our City Attorney. The SCCMUA Board of Directors approved the agreement at their regular meeting on March 15, 2016.

In addition to the lease agreement, City Administrator, Daniel Coss, has provided a Draft copy of the Maintenance Agreement with the Friends of the DeWitt Dog Park in your General Information Packet. The group is finalizing their non-profit status and when that is complete City Council will review that agreement. The Maintenance Agreement outlines responsibilities of each party, City of DeWitt, DeWitt Township and The Friends of the DeWitt Dog Park as they related to maintenance and operation of the dog park.

Motion by Stoker, seconded by Ostrander and carried by unanimous vote of the Council **to approve the Property Lease agreement with Southern Clinton County Municipal Utilities Authority (SCCMUA) and authorize Mayor Rundborg to sign on behalf of the City of DeWitt.**

3. Review Letter of Intent for the Purchase of 110 South Bridge Street:

City Council was provided with a copy of the Letter of Intent for the purchase of 110 South Bridge Street (Hovey's Corner). The company, Vesta Building, has submitted an offer of \$50,000 for the vacant property and is subject to their due diligence and site plan approval. The Assessor, Gail Watkins, has the property assessed at \$27,360.00. The developer is proposing to build a two-story mixed-use building that was presented

to the Planning Commission and several members of the DDA. The building concept was included as part of the marketing materials for the property. The realtor representing the City, Jim Vlahakis, will be in attendance to answer any questions.

Motion by Leeming, seconded by Hunsaker and carried by unanimous vote of the Council **to authorize the City Administrator to start negotiations on a Purchase Agreement with Vesta Building for 110 South Bridge Street.**

4. Charter Review Committee Appointment – Albert VanSteenkiste:

Albert VanSteenkiste of 1126 Turner Street will be appointed to the Charter Review Committee to fill a vacancy created by Trevor Vandyke being appointed to City Council.

Motion by Hunsaker, seconded by Cooper and carried by unanimous vote of the Council **to confirm Mayor Rundborg's appointment of Albert VanSteenkiste to fulfill the vacancy on the Charter Review Committee.**

COUNCIL STAFF REPORTS

City Clerk-Treasurer Lisa Grysen reminded City Council petitions are due by April 19, 2016 at 4 pm and you may withdraw your petition prior to April 22, 2016 at 4 pm.

ADJOURNMENT:

Motion by VanDyke, seconded by Stoker, carried by unanimous vote of the Council that **the meeting be adjourned at 8:30 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

James F. Rundborg
Mayor