

**CALL TO ORDER:**

Mayor Rundborg called the Regular City Council Meeting to order at 7:00 p.m. He led the Pledge of Allegiance.

**ROLL CALL:**

Council Members Present: Matt Cooper, Dave Hunsaker, Sheryl Landgraf, Sue Leeming, Maria Ostrander and Tony Stoker

Excused: None

**STAFF:**

Lisa Grysen, Police Chief Bruce Ferguson, Daniel Coss, and Brian Goodenough

**AUDIENCE:**

Dave Less, Brent Warner, Justin Hartig, and Bob Hill

**AGENDA:**

Motion by Landgraf, seconded by Leeming and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Hunsaker, seconded by Ostrander and carried by unanimous vote of the Council **to approve the minutes from the December 22, 2015 Regular City Council Meeting as presented.**

**SPECIAL AGENDA ITEMS:**

None

**PUBLIC COMMENTS:**

None

**CITY ADMINISTRATORS REPORT:**

**RIVERSIDE/MEMORIAL PARK MASTER PLAN**

The Parks, Recreation, Cemetery and Tree Commission have been meeting with the consultant, Spicer Group, on the Master Plan. A community survey has been posted on the website [www.dewittparksurvey.com](http://www.dewittparksurvey.com). As of January 5th, 337 surveys have been completed. That is a very good response in a short amount of time. The survey will be posted until late-January and the Commission will be meeting in February to go over the results of the survey.

**110 SOUTH BRIDGE STREET**

The building demolition has been completed and site restoration should be wrapped up by the next City Council meeting. A property information sheet has been completed and will be posted on the Clinton County Economic Alliance website. I have reached out to Jim Vlahakis, NAI Mid-Michigan Commercial Real Estate. This site may be a good candidate to have a Commercial Realtor assist with the marketing of the site.

**JAPANESE STUDENT EXCHANGE**

The annual Japanese Student exchange program is taking place the week of January 11. There will be a Welcome Breakfast at DeWitt Junior High Cafeteria on Monday, January 11 from 7:40 am – 9:00 am and a farewell dinner on Thursday, January 14 from 7:00 pm – 9:00 pm at the DeWitt Banquet Center. There are several events set up for the students throughout the week and they will be visiting City Hall to hold a mock City Council Meeting. If anyone is interested in participating in the activities at City Hall, let me know and I will get you the dates and times the students will be here.

**CHARTER REVIEW COMMISSION**

Per the City Charter requirements a Charter Review is to take place in 2016. The Review Committee is to be comprised of at least seven (7) members appointed by the Mayor and confirmed by City Council. If anyone has suggestions for Committee members they should be forwarded to the Mayor for consideration.

January 2016	
12	DDA – 7:30 AM
12	City Council Meeting - 7:00 PM
18	City Office Closed – Martin Luther King Jr. Day
26	City Council Meeting – 7:00 PM
28	Planning Commission Meeting – 7:00 PM

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Review and Approval of Ingress/Egress Easement for 221 North Bridge Street:  
The ingress/egress easement agreement for 221 North Bridge Street was provided in the packets. The easement will allow 215 North Bridge Street to have access to their rear yard across the west 12-feet of 221 North Bridge Street. Currently 215 North Bridge Street does not have vehicular access to the rear of the property. The rear of 215 North Bridge Street is being used as a play area for the daycare business, but should the use change and vehicle access is required to the rear yard this easement will allow that access.

An aerial photo showing the location of the easement was also included.

Motion by Ostrander, seconded by Leeming and carried by unanimous vote of the Council **to approve the Ingress/Egress Easement for 221 North Bridge Street and authorize the Mayor and City Clerk to sign the agreement on behalf of the City of DeWitt.**

2. Review and Approval of Purchase Agreement for 221 North Bridge Street:

The Purchase Agreement for 221 North Bridge Street. The Purchase Agreement has been agreed to and signed by HPI The Institute, LLC officers Brent Warner and Justin Hartig. The purchase agreement is for \$22,000.00 and provides for HPI, LLC closing off the alley way on the south side of the building with a five-foot decorative brick wall and agreeing to give a 12-foot Ingress/Egress Easement along the west side of the property. The easement will provide access to the rear yard for 215 North Bridge Street.

The purchase agreement is an “As-Is” agreement and the owner agrees to take the building in its current condition. The purchase agreement requires the building to be used as a Fitness Facility for one-year commencing on the issuance of a Certificate of Occupancy, issuance of DeWitt Business License or nine-months after the execution of the deed.

Motion by Hunsaker, seconded by Landgraf and carried by unanimous vote of the Council **to approve the Purchase Agreement for the sale of 221 North Bridge Street with HPI The Institute, LLC in the amount of \$22,000.00 and authorize the Mayor and City Clerk to sign the agreement on behalf of the City of DeWitt.**

3. Closed Session to discuss City Attorney Opinion:

Motion by Stoker, seconded by Leeming and carried by roll-call vote of the Council **to adjourn to Closed Session to discuss a confidential written legal opinion of the City Attorney per the Open Meetings Act 15.268 section 8 (h) at 7:24 pm.**

ROLL CALL:

Cooper	Yes	Hunsaker	Yes
Landgraf	Yes	Leeming	Yes
Ostrander	Yes	Stoker	Yes

Motion by Leeming, seconded by Stoker and carried by unanimous vote of the Council **to adjourn to regular session at 7:48 pm.**

**COUNCIL STAFF REPORTS**

Police Chief Bruce Ferguson reported the following:

- He will be coming to Council to purchase 5 body cameras at approximately \$6,500 at a later date. The price includes 5 camera, docking station, etc.
- All Full-Time Officers will be attending a class on Adult Mental Health First Aid.

DARA’s summer club program continues to be a major funding mechanism for their budget.

DDA has created a Wayfinding Committee and is partnering with DeWitt Township. The City will have 2 DDA members and One Council Person; DeWitt Township will have 3 members. Council Member Leeming will be the City Council volunteer.

**ADJOURNMENT:**

Motion by Stoker, seconded by Leeming, carried by unanimous vote of the Council that  
**the meeting be adjourned at 8:11 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

James F. Rundborg  
Mayor